

PUBLIC MEETING (Rescheduled)
Healthwatch Leicester & Leicestershire Advisory Board (HAB) Meeting
held on Monday 9th December 2019 6.00 - 8.15 p.m.
George Davis Building, University of Leicester. 15 Lancaster Road, Leicester.
LE1 7HA

Present: Harsha Kotecha (HK) HW Leicester & Leicestershire HAB Chair
 Micheal Smith (MS) HW Leicester & Leicestershire Manager
 Mark Farmer (MF) HW Leicester & Leicestershire HAB Member
 Shireen Bharuchi (SB) HW Leicester & Leicestershire HAB Member
 Joe Johal (JJ) HW Leicester & Leicestershire HAB Member

Apologies: Simon Fogell (SF) ECS Executive Director
 Rita Patel (RP) HW Leicester & Leicestershire HAB Member

Attending:

Item No		Action
1.	<u>Welcome and Introductions</u>	
	The Chair welcomed members to the meeting.	
2.	<u>Declarations of Interests</u>	
	No declarations of interest to be noted.	
3.	<u>Minutes of the Meeting held on 24 September 2019</u>	
	The minutes of the meeting held on 24 September 2019 were agreed as an accurate record.	
	<u>Actions from previous meetings</u>	
	All completed actions will be taken off the sheet. Due to the recent information from LPT the All Age transformation action will be removed. Item no.8 is outstanding MS to action	MS to send
4.	<u>Work Programme Project Updates</u>	
	MS provided an update as follows: <u>Medicines Management report</u> - MS presented the report to the Board. Whilst the report showed no significant issues found around medication, we have	

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	<p>highlighted some recommendations which can improve patients experience. LHM and Chair will highlight issue through UHL meetings.</p> <p><u>Personal Budgets</u> - The response rate to this survey remains low. MS has been discussing with the LA's how they could support reaching those on personal budgets. City LA has agreed to help but County advised they are not able to. It has been agreed that the work will continue until a satisfactory level of responses captured.</p> <p><u>Social Prescribing</u> - The workshops are planned but are happening in January. All field work will be completed in January with report expected in February.</p>	
	<p>The special projects are:</p> <ul style="list-style-type: none"> • Experience of looked after children • Changes to CAMHS impact on service users • Experience of parents and users with special educational needs on dental services. <p>We are currently recruiting a Senior Analyst to be based in Leicester. Interviews will take place in December. Due to no Senior Analyst in position there has been no progress.</p>	
5.	<u>Intelligence/Feedback Update - Public Issues</u>	
	MS was not able to review issues before the meeting. MS will send out to HAB members a summary of the issues received since the last HAB meeting in September.	MS to send out issues summary
6.	<u>Chairs Actions - Public</u>	
	No previous Chair actions to update.	
7.	<u>Meetings Update</u> HK to send out reports for October and November	HK to send out meeting reports for Oct/Nov
	<p><u>Health and Wellbeing Board Update -</u> HK advised that the recent Wellbeing Board meeting was cancelled due to a lack of NHS representatives. She will send out the presentations from the meeting for HAB members to review</p> <p>HK has also been speaking to Public Health Director (Ivan Browne) about arranging some CPR training for HAB/Staff/Volunteers. HK will update once more fixed arrangements made</p>	<p>HK to send out H&WBB presentations</p> <p>HK to update HAB about CPR training</p>

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	HK also highlighted a video that has been created by a Falls demonstrator programme locally. It was suggested that this video could be shared with Care Homes. MS will highlight	MS to highlight suggestion
	<p>Overview and Scrutiny Update</p> <p>MS updated the HAB on the OSC meetings - Highlighting the recent LPT report on how they are no longer going forward with the All Age Transformation programme. It will now be called the Step Up to Great programme. LPT are due to attend the next meeting to update.</p> <p>MS also highlighted the consultation on buying a new Xray machine for Hinckley Community Hospital. MF asked for the paper to be shared.</p> <p>JJ advised he hasn't been able to use the meeting report template and requested that the report template is sent out in Word</p>	<p>MS to confirm LPT attendance</p> <p>MS to share report</p> <p>MS to share meeting template</p>
	<p><u>HAB representation reports</u></p> <p>MF gave a verbal update advising of his attendance at the LD Partnership Board. He has also attended the Christmas Party at the Bradgate Unit Involvement Centre.</p> <p>HK gave a verbal update about UHL. They are currently consulting with patients around Cancer waiting times. She also advised there was a recent Ambulance report which was misleading.</p> <p>Finally the board discussed concerns about NHS 111 and that this needs to be an area of focus for us. Also to think about Derby Health United as the provider.</p>	
8.	<u>Enter and View Programme Reports</u>	
	Foxton Grange Care Home - Report presented to the Board	
	Glenfield GP Surgery - report presented to the Board	
	<p><u>Future planned visits -</u></p> <p>Due to the loss of Deputy Manager Paul Blakey, this has impacted the work of the group. MS is working through outstanding reports.</p> <p>Currently there is a visit planned for Glenfield Woodlands but in the New Year we will be focusing on the Discharge lounges of UHL as well as exploring visits to Dental services.</p>	

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9.	<u>Health and Social Care Issues from the Public</u>	
	No issues raised from members of the public attending	
10.	<u>Any Other Business</u> MS raised that TASL had contacted the office asking for HW to undertake a mini engagement project on patient transport for Renal Patients. HAB is happy to agree to it but raised significant concerns about if we would have the resource to do it.	MS to review capacity for TASL request.
11.	<u>Date and Time of Next Meeting</u>	
	Next meeting is the 28 th January 6pm.	