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**Healthwatch Leicester and Healthwatch Leicestershire Advisory Board**

**27 September 2022 – Online – Zoom**

**Meeting Agenda**

 *HW Advisory Public Board meetings include an opportunity for members of the public to feedback issues about local Health and Social Care issues at the end of the meeting.*

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|  | **Item** | **Enclosure***(Paper, Verbal etc)* | **Outcome***(Noting,**Decision etc)* |  **Presenter** |
| 1  | Welcome and Apologies  |   |   | Chair  |
| 2  | Declaration of Interests  |   |   | All  |
| 3  | Minutes & Action log from Public Board Meeting held on 27th September 2022 | Paper 2 & 3 | Noting  | Chair  |
| 4  | Work Programme / Project Updates  |  Verbal  |   | LHM /Deb |
| 5  | Intelligence/Feedback update – public issues * Insight update
* Meeting reports from Chair & Manager
* Meeting reports from HAB
 | Verbal   |  Noting  |  LHM  Chair/LHMAll  |
| 6  | Decisions to be made by the Advisory Board  | Verbal  | Decision | Chair |
| 6a  | Escalation to HW England/ CQC  | Verbal  |   | All  |
| 6b  | Publish a report/ agree a recommendation made in a report  | Verbal  |  | All |
| 6c  | Request information from commissioners/ providers  | Verbal  |   | All  |
| 6d  | Which premises to Enter and View and when  | Verbal  |  |  All  |
| 6e  | Decision about subcontracting/ commissioned work  | Verbal  |   |  LHM  |
| 6f  | Whether to report a matter concerning your activities to another person- e.g. CCG, Voluntary Sector, another Healthwatch, Advocacy services  | Verbal  |   | All  |
| 6g  | Which health and social care services HW is looking at for priority project *(Completion of the Healthwatch Priority Project Decision Making Checklist is required)*  | Verbal |   | All  |
| 6h  | Refer a matter to Overview and Scrutiny committee  | Verbal  |   | All  |
| 7  | Breach/s of the decision-making process  | Verbal  |   | Chair  |
| 8  | Health and Social Care Issues from the public – 15 minutes duration  |   |   | Chair  |
| 9  | Any other business – previously advised to Chair | Verbal  |   | Chair  |
| 10  | Date and Time of Next Meeting  | Verbal  |   | Chair |
| 11 | Private session excluding member of the public | Verbal |  | Chair |
| Chair – Healthwatch Advisory Board Chair LHM – Local Healthwatch Manager |

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