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**Healthwatch Leicester and Healthwatch Leicestershire Advisory Board**

**27 September 2022 – Online – Zoom**

**Meeting Agenda**

*HW Advisory Public Board meetings include an opportunity for members of the public to feedback issues about local Health and Social Care issues at the end of the meeting.*

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|  | **Item** | **Enclosure**  *(Paper, Verbal etc)* | **Outcome**  *(Noting,*  *Decision etc)* | **Presenter** |
| 1 | Welcome and Apologies |  |  | Chair |
| 2 | Declaration of Interests |  |  | All |
| 3 | Minutes & Action log from Public Board Meeting held on 27th September 2022 | Paper 2 & 3 | Noting | Chair |
| 4 | Work Programme / Project Updates | Verbal |  | LHM /Deb |
| 5 | Intelligence/Feedback update – public issues   * Insight update * Meeting reports from Chair & Manager * Meeting reports from HAB | Verbal | Noting | LHM    Chair/LHM  All |
| 6 | Decisions to be made by the Advisory Board | Verbal | Decision | Chair |
| 6a | Escalation to HW England/ CQC | Verbal |  | All |
| 6b | Publish a report/ agree a recommendation made in a report | Verbal |  | All |
| 6c | Request information from commissioners/ providers | Verbal |  | All |
| 6d | Which premises to Enter and View and when | Verbal |  | All |
| 6e | Decision about subcontracting/ commissioned work | Verbal |  | LHM |
| 6f | Whether to report a matter concerning your activities to another person- e.g. CCG, Voluntary Sector, another Healthwatch, Advocacy services | Verbal |  | All |
| 6g | Which health and social care services HW is looking at for priority project  *(Completion of the Healthwatch Priority Project Decision Making Checklist is required)* | Verbal |  | All |
| 6h | Refer a matter to Overview and Scrutiny committee | Verbal |  | All |
| 7 | Breach/s of the decision-making process | Verbal |  | Chair |
| 8 | Health and Social Care Issues from the public – 15 minutes duration |  |  | Chair |
| 9 | Any other business – previously advised to Chair | Verbal |  | Chair |
| 10 | Date and Time of Next Meeting | Verbal |  | Chair |
| 11 | Private session excluding member of the public | Verbal |  | Chair |
| Chair – Healthwatch Advisory Board Chair LHM – Local Healthwatch Manager | | | | |

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