

## Healthwatch Leicester and Healthwatch Leicestershire Advisory Board

### 31 January 2023 – Online – Zoom Meeting Agenda

*HW Advisory Public Board meetings include an opportunity for members of the public to feedback issues about local Health and Social Care issues at the end of the meeting.*

	Item	Enclosure (Paper, Verbal etc)	Outcome (Noting, Decision etc)	Presenter
1	Welcome and Apologies			Chair
2	Declaration of Interests			All
3	Minutes & Action log from Public Board Meeting held on 29 <sup>th</sup> November 2022	Paper 2 & 3	Noting	Chair
4	Work Programme / Project Updates	Verbal		LHM /Deb
5	Intelligence/Feedback update – public issues <ul style="list-style-type: none"> <li>• Insight update</li> <li>• Meeting reports from Chair &amp; Manager</li> <li>• Meeting reports from HAB</li> </ul>	Verbal	Noting	LHM Chair/LHM All
6	Decisions to be made by the Advisory Board	Verbal	Decision	Chair
6a	Escalation to HW England/ CQC	Verbal		All
6b	Publish a report/ agree a recommendation made in a report	Verbal		All
6c	Request information from commissioners/ providers	Verbal		All
6d	Which premises to Enter and View and when	Verbal		All
6e	Decision about subcontracting/ commissioned work	Verbal		LHM
6f	Whether to report a matter concerning your activities to another person- e.g. CCG, Voluntary Sector, another Healthwatch, Advocacy services	Verbal		All
6g	Which health and social care services HW is looking at for priority project <i>(Completion of the Healthwatch Priority Project Decision Making Checklist is required)</i>	Verbal		All
6h	Refer a matter to Overview and Scrutiny committee	Verbal		All
7	Breach/s of the decision-making process	Verbal		Chair
8	Health and Social Care Issues from the public – 15 minutes duration			Chair
9	Any other business – previously advised to Chair	Verbal		Chair
10	Date and Time of Next Meeting	Verbal		Chair
11	Private session excluding member of the public	Verbal		Chair

Chair – Healthwatch Advisory Board Chair

LHM – Local Healthwatch Manager