Healthwatch Leicester and Healthwatch Leicestershire Advisory Board

20 June 2023 – Online – MS Teams

	Item	Enclosure *(Paper, Verbal etc)*	Outcome *(Noting, Decision etc)*	Presenter
1	Welcome and Apologies			Chair
2	Declaration of Interests			All
3	Minutes & Action log from Public Board Meeting		Noting	Chair
4	Work Programme Project Updates	Verbal		LHM
5	Intelligence/Feedback update – public issues • Insight update • Approval Business Plan	Verbal	Noting	LHM Chair/LHM All
6	Decisions to be made by the Advisory Board			
6a	Escalation to HW England/ CQC	Verbal		All
6b	Publish a report/ agree a recommendation made in a report	Verbal		All
6c	Request information from commissioners/ providers	Verbal		All
6d	Which premises to Enter and View and when	Verbal		All
6e	Decision about subcontracting/ commissioned work	Verbal		LHM
6f	Whether to report a matter concerning your activities to another person- e.g. CCG, Voluntary Sector, another Healthwatch, Advocacy services	Verbal		All
6g	Which health and social care services HW is looking at for priority project *(Completion of the Healthwatch Priority Project Decision Making Checklist is required)*	Verbal		All
6h	Refer a matter to Overview and Scrutiny committee	Verbal		All
7	Breach/s of the decision-making process	Verbal		Chair
8	Health and Social Care Issues from the public – 15 minutes duration			Chair
9	Any other business – previously advised to Chair	Verbal		Chair
10	Date and Time of Next Meeting	Verbal		

Chair – Healthwatch Advisory Board Chair   LHM – Local Healthwatch Manager