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**Healthwatch Leicester and Healthwatch Leicestershire Advisory Board**

**30 April 2024 – Online – MS Teams – in Public**

**18:00 – 18:45**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Item** | **Enclosure**  *(Paper, Verbal etc)* | **Outcome**  *(Noting,*  *Decision etc)* | **Presenter** |
| 1 | Welcome and Apologies |  |  | Chair |
| 2 | Declaration of Interests |  |  | All |
| 3 | Minutes & Action log from Public Board Meeting | Paper | Noting | Chair |
| 4 | Work Programme Updates | Verbal | Noting | GB |
| 5 | Chairs Update | Verbal | Noting | Chair |
| 6 | **Intelligence/Feedback update** |  |  |  |
|  | * Mental Health | Verbal | Noting | HK |
|  | * Adult Social Care | Verbal | Noting | KB |
|  | * Carers | Verbal | Noting | GB |
|  | * Dental | Verbal | Noting | GB |
|  | * Outreach | Verbal | Noting | GB |
|  | * Monthly Intelligence / Feedback | Paper | Noting | RM/GB |
| 7 | Enter and View Update | Verbal | Noting | GB/HK |
| 8 | **Decisions to be made by the Advisory Board** |  |  |  |
|  | 1. Publish a report/ agree a recommendation made in a report | Verbal |  | GB/HK |
|  | 1. Breach/s of the decision-making process | No items |  |  |
| 9 | 1. Escalation to HW England/ CQC | No items |  |  |
|  | 1. Request information from commissioners/ providers | No items |  |  |
|  | 1. Whether to report a matter concerning your activities to another person- e.g. ICB, Voluntary Sector, another Healthwatch, Advocacy services | No items |  |  |
|  | 1. Decision about subcontracting/ commissioned work | No items |  |  |
|  | 1. Refer a matter to Overview and Scrutiny committee | No items |  |  |
| 10 | Which health and social care services HW is looking at for priority project  *(Completion of the Healthwatch Priority Project Decision Making Checklist is required)* | No items |  |  |
| 11 | Health and Social Care Issues from the public – 15 minutes duration |  |  | Chair |
| 12 | Any other business – previously advised to Chair | No items |  | Chair |
|  | Date and Time of Next Meeting – 25th June 2024 |  |  |  |
| 13 | Meeting will move to private session |  |  | Chair |

**Healthwatch Leicester and Healthwatch Leicestershire Advisory Board**

**30 April 2024 – Online – MS Teams in Private**

**18:45 – 19:30**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Item** | **Enclosure**  *(Paper, Verbal etc)* | **Outcome**  *(Noting,*  *Decision etc)* | **Presenter** |
| 1 | HAB Recruitment update | Verbal | Noting | HK/HC/GB |
| 2 | Meeting Representation | Paper to follow | Decision | HK |
| 2 | Joint HOSC – work request | Verbal | Decision | HK/HC/GB |
| 3 | Priority setting discussion | Verbal | Decision | HK/HC/GB |
| 4 | Any other business – previously advised to Chair | No items |  | Chair |
|  | Date and Time of Next Meeting – 25th June 2024 |  |  |  |