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**Healthwatch Leicester and Healthwatch Leicestershire Advisory Board**

**30 April 2024 – Online – MS Teams – in Public**

**18:00 – 18:45**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Item** | **Enclosure***(Paper, Verbal etc)* | **Outcome***(Noting,**Decision etc)* |  **Presenter** |
| 1  | Welcome and Apologies  |   |   | Chair  |
| 2  | Declaration of Interests  |   |   | All  |
| 3  | Minutes & Action log from Public Board Meeting  | Paper | Noting  | Chair  |
| 4  | Work Programme Updates  | Verbal  | Noting | GB |
| 5  | Chairs Update | Verbal | Noting  | Chair |
| 6 | **Intelligence/Feedback update**  |  |  |  |
|  | * Mental Health
 | Verbal | Noting  | HK |
|  | * Adult Social Care
 | Verbal | Noting  | KB |
|  | * Carers
 | Verbal | Noting  | GB  |
|  | * Dental
 | Verbal | Noting  | GB |
|  | * Outreach
 | Verbal | Noting  | GB |
|  | * Monthly Intelligence / Feedback
 | Paper | Noting | RM/GB |
| 7 | Enter and View Update  | Verbal | Noting | GB/HK |
| 8 | **Decisions to be made by the Advisory Board**  |  |  |  |
|  | 1. Publish a report/ agree a recommendation made in a report
 | Verbal |  | GB/HK |
|  | 1. Breach/s of the decision-making process
 | No items |  |  |
| 9 | 1. Escalation to HW England/ CQC
 | No items |   |  |
|  | 1. Request information from commissioners/ providers
 | No items |   |  |
|   | 1. Whether to report a matter concerning your activities to another person- e.g. ICB, Voluntary Sector, another Healthwatch, Advocacy services
 | No items |  |   |
|   | 1. Decision about subcontracting/ commissioned work
 | No items |  |  |
|  | 1. Refer a matter to Overview and Scrutiny committee
 | No items |  |  |
| 10  | Which health and social care services HW is looking at for priority project  *(Completion of the Healthwatch Priority Project Decision Making Checklist is required)*  | No items  |  |  |
| 11 | Health and Social Care Issues from the public – 15 minutes duration  |   |   | Chair  |
| 12 | Any other business – previously advised to Chair | No items |   | Chair  |
|  | Date and Time of Next Meeting – 25th June 2024  |  |  |  |
| 13 | Meeting will move to private session |  |  | Chair |

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**18:45 – 19:30**

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| --- | --- | --- | --- | --- |
|  | **Item** | **Enclosure***(Paper, Verbal etc)* | **Outcome***(Noting,**Decision etc)* |  **Presenter** |
| 1  | HAB Recruitment update  | Verbal | Noting  | HK/HC/GB |
| 2 | Meeting Representation  | Paper to follow | Decision | HK |
| 2  | Joint HOSC – work request  | Verbal | Decision | HK/HC/GB |
| 3  | Priority setting discussion | Verbal | Decision | HK/HC/GB |
| 4 | Any other business – previously advised to Chair | No items |   | Chair  |
|  | Date and Time of Next Meeting – 25th June 2024  |  |  |  |